

SEVENOAKS SCHOOL

Head of Shooting

Six days a week in term time (34 weeks) plus residential trips

The School

Sevenoaks School is a large, co-educational HMC school. Founded in 1432 by William Sevenoke, the school has developed an international reputation for innovation and academic success. There are around 1040 pupils from age 11 to 18, including over 400 in the Sixth Form. All our Sixth Form students study the International Baccalaureate Diploma Programme. Around 50 students take up places at Oxford, Cambridge or Ivy League universities each year, and nearly all go to distinguished UK or international universities.

About 350 pupils board in the seven boarding houses, including the International Centre (for boys) which was founded in 1962, and the Girls' International House, which opened in 1977. Students originate from over 40 countries.

The school is situated on Sevenoaks High Street, surrounded by fine views. The 100-acre site, which includes a number of listed buildings, is beautifully landscaped and adjoins the 1000-acre deer park of Knole, yet London is only a 30-minute train journey away.

The Department

Sevenoaks School has a first-class shooting team based in a new purpose-built range complex that includes an eight lane shooting range, armoury, weapon maintenance area, club room, classroom and office. The CCF is based in the same building with a separate office and store.

Sevenoaks offers shooting at club and competition level and is one of the leading schools in the south-east in this sport. Our students are regularly selected for the BSSRA (schools) England squad. This year Sevenoaks have beaten Oxford, Cambridge and Imperial College in side by side matches. We regularly provide members of the Kent and England squads as well as competing for the Ashburton trophy at Bisley.

Shooting is available to all year groups as a co-curricular activity and as a sport from Year 10. We specialise in small-bore target rifle but also take part in full bore competitions through the CCF. For many students, it offers a change of pace from the classroom and an opportunity to relax while perfecting their skills.

The Role

This post reports to the Director of Sport and through him to the Deputy Head Co-Curriculum. The post separately reports to the CCF Contingent Commander for the provision of cadet shooting, working alongside the school CCF's School Staff Instructor (SSI).

Key Responsibilities (non-exhaustive list)

- To coach target rifle shooting
- To manage the range conducting officers/coaches and other school staff assigned to assist with the shooting programme
- To organise and lead residential shooting trips including full-bore trips for training and competitions at Bisley
- The administration of entries and teams for postal and Bisley competitions
- The routine maintenance and administration of the .22 range, rifles and associated equipment
- Ensuring compliance with Home Office regulations for shooting as well as the rules of NSRA, NRA, MOD, HSE and other relevant requirements
- Maintaining the School's Firearms Register and Certificate and taking responsibility for the school's shotguns
- Publicising the achievements of the shooting team, both nationally for team selection, to the local press for PR purposes and to the parents by regular newsletter
- To manage the accounts of the shooting programme under the supervision of the Finance Bursar.

Skills and Experience

- Coaching or club instructor with NSRA and NRA qualifications
- Approved MOD Range Officer would be desirable.
- Experience of both small-bore and full-bore target rifle shooting and in line with Home Office regulations, at least one year's experience of exercising control for pupils aged 11-18.

Hours/Work Pattern

During term time (34 weeks) this is a six day a week (44.5 hours per week) Monday to Saturday role. In addition it is envisaged that approximately three weeks in the School Holidays may be required to lead residential trips to Bisley.

A suitable applicant would most likely be involved additionally in assisting as a Cadet Force Adult Volunteer. The CCF voluntary work would receive separate additional pay for offsite training days from the Ministry of Defence. There may also be the opportunity to establish a programme of shooting courses to make maximum use of the school's range facility during holiday periods which would receive additional remuneration. Where time allows, the successful applicant will also be expected to assist with Duke of Edinburgh activities.

Salary

Will be commensurate to qualifications, skills and experience. Accommodation may be available. Please request further details at the point of application.

Child Protection

The post-holder's responsibility for promoting and safeguarding the welfare of children with whom they come into contact will be to adhere to and ensure compliance with the School's Child Protection Policy Statement at all times. If, in the course of carrying out their duties, the post-holder becomes aware of any actual or potential risks to the safety or welfare of children in the school he/she must report any concerns to the Deputy Head Pastoral. The successful applicant will be required to complete the Disclosure and Barring Service (DBS) Enhanced Disclosure Check process before the appointment is confirmed.

Pension

You may elect to join the Schools' pension scheme for support staff. This is a defined contribution scheme with contributions by both the employee and employer (School matches up to 6% if individual contributes a minimum of 3%).

Holidays

Pro rata of twenty eight days paid holiday per annum including statutory public holidays. The holiday year is 1st January-31st December. As holiday cannot be taken during term time, the salary calculation will include payment for annual leave.

Application

To apply, please email a covering letter and CV to personnel@sevenoaksschool.org. If you are selected for interview you will be required to complete an online application form prior to your interview.